

Academy of the City Charter School

Board Meeting Minutes

September 27, 2012

A meeting of the Board of Trustees (the "Board") of The Academy of the City Charter School (the "School") was held on September 27, 2012 at 5:00 p.m. at the School (36-14 12th Street Long Island City NY 11106).

Notice of the meeting was given by submitting a notice electronically to the Queens Courier newspaper, posting the meeting's notice on the school web-site, and posting a paper notice on the bulletin board at Academy of the City Charter School, 36-14 12th Street, Long Island City, New York 11106

The following members of the Board were present:

Richard Welles, Steve Zimmerman, James Traub, Angela Howard, and Silvana Vasconcelos

The following other staff members and visitors were present:

Richard Lee (Principal), Desiree Galashaw (Asst. Principal), June Schwartz, Dorothy Bukantz, Digant Bahl (CFO), Diane Biondo, Kate Smallberg, Samantha Feigelson, Rachel Gladstone, Jessica Donatelli, Victoria Miller (UFT), Francois Nzi (PCO) and Paul Ajon.

Dr. Welles called the meeting into order. He addressed the attendees by first stating the School's mission

Minutes of Previous Meeting

The Board:

VOTED:

To waive reading of the minutes and approval of the August Board Meeting which took place on August 28, 2012.

Committee Updates

Facilities:

Steve Zimmerman provided an update of the plans for the new building located at Corpus Christi Church. After last Board Meeting's unanimous vote to begin negotiation with the Arch Diocese of Brooklyn & Queens, Mr. Zimmerman began the negotiations.

He stated that the negotiations went fairly well. He discussed that the space for Corpus Christi is fairly large. It has a decent size gym for the students and the parking is large enough for the staff as well as for staging busing in the morning and afternoon.

It is a good place to have the students for next year and the following year 2014-2015 the elementary students can be moved to the new building located at the Boys & Girls Club of Queens and the Junior High School can be located in Corpus Christi.

Teacher's Report:

Kate Smallberg and Diane Biondo led the discussion with a few points:

- Things seem to be a lot smoother than they were last year.
- Behavioral issues interfere with class instruction. The misbehavior of one child makes a big difference and that bullying of sorts in class makes it difficult to work.
- Having a guidance counselor has been great for the school especially when handling difficult behavior.
- The new staff is very hopeful that this is going to be a great school.
- They all feel that the mission has great core values.

Richard and Dorothy explained that there are have been many changes and improvements.

Richard Lee explained that there have been many changes in the schedules already due to the inconsistencies of Voice Charter School's schedules, but that he is working everyday to make it work for everyone.

Parent Community Organization (PCO):

Francois Nzi provided an update on parent involvement.

- The committee is making calls to all parents to ask them what would be the best way for the committee to communicate with them.
- They are organizing different ways to get other parents more involved.

School/ Management Report:

Richard Lee provided an update on enrollment, recruitment efforts, after-school programs; New York Junior Tennis League (NYJTL) for Kindergarten and 1st grade & The Boys & Girls Club for 2nd grade. It is the beginning of the 2nd month of school. The school records indicate that there are currently 146 students enrolled in the school (the target had been 150). Adam and Noel are currently making calls to the parents whose children have been chosen from the lottery. The school's "Open House" took place in the beginning of the month with only 30% attendance. Dr. Welles states that

discussions need to take place on how to increase those numbers and get the parents more involved. The after school programs began in both the Boys & Girls Club and New York Junior Tennis League (NYJTL)

Finance Report:

Richard Lee explained the process by which the parents of children attending the NYJTL will be billed. NYJTL has charged the school \$20,000.00 for 30 children in the afterschool. The school has already paid \$10,000.00 and the other \$10,000 will be paid throughout the year as they charge the parents. Parents will be charged depending on their lunch status.

VOTED:

There being no further business to be transacted, and upon motion duly made, seconded and unanimously passed, the meeting was adjourned at 7:13 p.m.

The next board meeting is scheduled for October 30, 2012 at 5:00 p.m. at Academy of the City Charter School, 36-14 12th Street, Long Island City, NY 11106.

Respectfully Submitted

Richard Welles, Chair _____
