

**Minutes of the Board of Trustees of Academy of the City Charter School
December 16, 2014**

A meeting of the Board of Trustees (the "Board") of The Academy of the City Charter School (the "School") was held on December 16, 2014 at 5:00 P.M. at the School (31-29 60th Street, Woodside, NY 11377).

Notice was given of the meeting, by submitting a notice electronically to the Queens Courier newspaper, posting the meeting notice on the school's website, and posting a paper notice on the bulletin board at Academy of the City Charter School, 36-14 12th Street, Long Island City, New York 11106.

The following members of the Board were present:

Richard Welles, Chair, Nancy Sills, James Traub, Angela Howard, Steve Zimmerman, Harry Elish, Steve Zimmerman. Prospective board member Ernest Brooks was also present.

The following staff members and visitors were present:

Richard Lee (Principal), Desiree Galashaw (Asst. Principal) Dorothy Bukantz (AoC Staff), Julie Simonson, (PCO).

Rick Welles called meeting to order. Nancy Sills moved to waive readings of the minutes of the November 2014 meeting, and approve the minutes as written. JT seconded the motion. The motion was unanimously passed.

HElish moved that the board pass the attached resolution welcoming Ernie Brooks as a new board members. The board is thrilled to welcome Mr. Brooks, an active and dedicated member of the community, and a long-standing advocate for equal opportunities -- especially educational opportunities -- for all children in our community. JT seconded the motion. The motion passed unanimously. (The Resolution is Exhibit A).

Education Committee

Angela Howard gave the report on the Education Committee (which welcomed its newest member, Michela Nonis). The Education Committee met right before the board meeting. There were three agenda items: Assessments (including the SUNY renewal and testing); helping families prepare for middle school, and know what to expect; and planning for next year with regard to assessments. The next meeting will be in February, and will be coincident with Adam Abraman's visit to the school.

School Report

Richard Lee presented the School Report, which had been previously distributed to the board (Exhibit B). There was questioning of the Principal and discussion among the board members concerning the various items on the school report.

PCO Report

Julie Simonson presented the PCO Report. The PCO has had its fourth meeting of the year. It has been alternating evening and morning meetings. The morning meetings are better attended. The PCO has been working on charter school advocacy, collecting letters to support the initiative to treat all

charters fairly with regard to rent relief and per pupil funding. The PCO is also meeting with J. Van Braemer to discuss applying to him for a technology grant of \$35,000. The winter concert was a great success, with over 500 attending. 75% of the children attended. Each class performed two songs. There was a bake sale t the concert which raised \$600. The PCO is planning a gala for April 18, and has asked that one of the trustees join their planning board. The next PCO meeting will focus on smart boards. And the PCO ran a successful book sale, which raised \$3,300. In connection with the sale the teaches launched an initiative called every book needs a child. Children who did not come to school with money for a book, could select a book and check out the book. At the check out they wre given a book mark stating that the book is a present from AoC or the PCO. The program was funded by teachers; parents also donated. A total of 22 books were donated. Parents also bought books designated by teachers as books they wanted in their classrooms.

Finance Report

(The Finance Report prepared by D. Bahl and distributed to the Board prior to the meeting is Exhibit C). Harry Elish presented the finance report. In January there will be a preliminary budget presented to the board for approval. The board has continued to spot check the cash maintained by the school and the procedures being followed by the office.

OSP Report

The OSP Report which was previously distributed to the board is Exhibit D. Steve Zimmerman presented the OSP report. OSP has sold the software for its ePortfolio project to a Canadian company (the same company that invented smart boards). The 10 year license with AoC continues as part of that sale. OSP will service the product for AoC. There are several other pilot programs underway testing the ePortfolio. SZ will be spending some time in Canada in the immediate future. RW will take over duties as executive director of OSP. SZ will continue to work on the middle school location and as serve as liaison with the Boys and Girls Club. Everyone at OSP will be working on the charter renewal applicastion Mary Grace Eagen will likely be assisting with the drafting of the charter renewal application.

Miscellaneous NS raised the question of forming a board legal committee. RW asked her to present a written proposal at the next board meeting. The board thanked Richard Lee and Desiree Galashaw for all their hard work, leadership and dedication to the school and its mission over the prior year and wished them a very happy new year.

Executive Session

RW moved that the board go into executive session to discuss a collective bargaining issue. Prospective board member Ernest Brooks and Rlee were asked to join the board in executive session. There were no votes taken during the executive session. The business of the board during the executive session being completed, NS moved that the board return to public session. AH seconded the motion. It passed unanimously.

Resumed Public Session

The board returned to public session. The business of the board being concluded, RW moved that the board adjourn. NS seconded the motion, and it was unanimously passed.

The next board meeting will be at 5:00 p.m. on January 27, 2015.